



Committee and Date

Licensing Act Sub-Committee

Monday 26<sup>th</sup> March 2018

Item

3

Public

## LICENSING ACT 2003

### APPLICATION FOR A PREMISES LICENCE

**Responsible Officer** Jessica Moores, Public Protection Officer (Professional)  
e-mail: [licensing@shropshire.gov.uk](mailto:licensing@shropshire.gov.uk) Tel: 0345 6789026

#### 1. Summary

To consider an application for a new Premises Licence.

Premises: Hopton Court, Hopton Wafers, Kidderminster, Shropshire, DY14 0EF

Shropshire Council being the authorised licensing authority for the above premises has received an application for a new premises licence.

The application has been accepted as a valid application and during the statutory consultation period relevant representations were made. The application is therefore required to be determined by way of a hearing of the Licensing Act Sub-Committee.

In determining the application, the licensing authority must give appropriate weight to:

- the steps that are necessary to promote the licensing objectives;
- the representations (including supporting information) presented by all parties;
- Guidance issued under Section 182 of the Licensing Act 2003;
- Shropshire Council's Licensing Policy.

After considering all the relevant issues the licensing authority may grant the application in full or in part, subject to such conditions that are deemed necessary and appropriate. Any conditions imposed must be appropriate for the promotion of the licensing objectives.

Alternatively, the application can be refused if it is considered appropriate for the promotion of the licensing objectives.

Following a hearing, the licensing authority should give its decision and provide reasons to support it. This will be important if there is an appeal by any of the parties.

All parties are required to be notified of a decision and that decision should be accompanied by information on the right of the party to appeal.

## **2. Recommendations**

That the Sub-Committee determines the application in accordance with the Statutory Guidance issued under s182 of the Licensing Act 2003, the Council's Statement of Licensing Policy, the information contained within this report, supporting documentation and having had due regard to the applicant and the parties/authorised bodies making relevant representations.

That the Sub-Committee determines the application in accordance with the options in paragraph 9.

That the Sub-Committee provides the reasons for its decision.

## **REPORT**

### **3. Human Rights Act Appraisal**

The Committee is required to consider the consequences of refusal or approval on the applicant's human rights.

### **4. Financial Implications**

None.

### **5. Purpose of Report**

To consider an application for a new Premises Licence for Hopton Court, Hopton Wafers, Kidderminster, Shropshire, DY14 0EF

### **6. Background**

- 6.1 One Tribe Festival Ltd have made an application for a new Premises Licence. This is a time limited licence application; the requested dates are 30/08/2018 to 03/09/2018. During this time period, the requested licensable activities and opening hours of the application are:

#### **Live Music (Indoors/Outdoors)**

Thursday 30<sup>th</sup> August – 14:00 to 00:00

Friday 31<sup>st</sup> August – 12:00 to 03:00 (on Saturday morning)

Saturday 1<sup>st</sup> September – 12:00 to 03:00 (on Sunday morning)

Sunday 2<sup>nd</sup> September – 12:00 to 01:00 (on Monday morning)

The genres of music during these time periods are described as:

Thursday 30<sup>th</sup> August – ‘chilled/acoustic only’  
Friday 31<sup>st</sup> August – ‘all genres’\*  
Saturday 1<sup>st</sup> September – ‘all genres’\*  
Sunday 2<sup>nd</sup> September – ‘chilled/acoustic only’

\*the applicant describes ‘all genres’ as amplified music, live music, acoustic music and live unamplified jamming

**Recorded Music (Indoors/Outdoors)**

Thursday 30<sup>th</sup> August – 14:00 to 00:00  
Friday 31<sup>st</sup> August – 12:00 to 03:00 (on Saturday morning)  
Saturday 1<sup>st</sup> September – 12:00 to 03:00 (on Sunday morning)  
Sunday 2<sup>nd</sup> September – 12:00 to 01:00 (on Monday morning)

The genres of music during these time periods are described as:

Thursday 30<sup>th</sup> August – ‘chilled/acoustic only’  
Friday 31<sup>st</sup> August – ‘all genres’\*  
Saturday 1<sup>st</sup> September – ‘all genres’\*  
Sunday 2<sup>nd</sup> September – ‘chilled/acoustic only’

\*the applicant describes ‘all genres’ as amplified music, live music, acoustic music and live unamplified jamming

**Performance of Dance (Indoors/Outdoors)**

Thursday 30<sup>th</sup> August – 14:00 to 00:00  
Friday 31<sup>st</sup> August – 12:00 to 03:00 (on Saturday morning)  
Saturday 1<sup>st</sup> September – 12:00 to 03:00 (on Sunday morning)  
Sunday 2<sup>nd</sup> September – 12:00 to 01:00 (on Monday morning)

The applicant describes this activity as dancing to music and performances by circus dancers which will take place inside the buildings of Hopton Court, outside in the open and in tents.

**Anything of a Similar Description to that Falling within (e) Live Music, (f) Recorded Music or (g) Performance of Dance (Indoors/Outdoors)**

Thursday 30<sup>th</sup> August – 14:00 to 00:00  
Friday 31<sup>st</sup> August – 12:00 to 03:00 (on Saturday morning)  
Saturday 1<sup>st</sup> September – 12:00 to 03:00 (on Sunday morning)  
Sunday 2<sup>nd</sup> September – 12:00 to 01:00 (on Monday morning)

The applicant describes these activities as music, acoustic music, healing, massage, yoga, meditation, workshops, talks, children’s activities, fire circus shows, drumming jams, light shows, circus acts and circus workshops.

**Late Night Refreshment (Indoors/Outdoors)**

Thursday 30<sup>th</sup> August – 23:00 to 00:00  
Friday 31<sup>st</sup> August – 23:00 to 03:00 (on Saturday morning)  
Saturday 1<sup>st</sup> September – 23:00 to 03:00 (on Sunday morning)

Sunday 2<sup>nd</sup> September – 23:00 to 01:00 (on Monday morning)

**Supply of Alcohol (On/Off premises)**

Thursday 30<sup>th</sup> August – 14:00 to 00:00

Friday 31<sup>st</sup> August – 12:00 to 03:00 (on Saturday morning)

Saturday 1<sup>st</sup> September – 12:00 to 03:00 (on Sunday morning)

Sunday 2<sup>nd</sup> September – 12:00 to 01:00 (on Monday morning)

- 6.2 There is an existing premises licence in place at Hopton Court. The applicant is applying for an individual licence for this event because the timings and authorisations of the existing premises licence do not meet their needs.
- 6.3 For a new application, applicants are required to submit an operating schedule detailing how they intend to promote the four licensing objectives, these are the prevention of crime and disorder, promotion of public safety, the prevention of public nuisance and the protection of children from harm. The applicant has indicated that the following steps would be taken.

6.3.1 General – all four licensing objectives

Summary

One Tribe Festival will ensure all licencing objectives through training our staff, directors and volunteers on all four licencing objectives, and managing the safety of the site and everyone on site using skilled and trained personnel. All risks will be set out before the event with a risk assessment being carried out on each risk. Training will be daily and updating if necessary. Our team and seven directors has much experience in putting on safe events, and have been for over a decade, with 5 successful safe festivals since 2013. We only work and employ professionals and will comply with all documentation set out in the Event Management Plan and work alongside all authorities and the site.

Details are as follows:

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

1. no selling of alcohol to underage people
2. no drunk and disorderly behaviour on the premises area
3. vigilance in preventing the use and sale of illegal drugs at the retail area
4. no violent and anti-social behaviour
5. no any harm to children
6. Operating Schedule providing the hours of operation and licensable activities during those hours.
7. Designated premises supervisor confirmed it is obligated to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act (Training Record), to make or authorize each sale
8. Clear "Challenge 25" information to prevent the supply of alcohol to underage drinkers.
9. As a licensed premises we know that it is necessary to carry out our functions or operate their businesses with a purpose of promoting these objectives.

10. We promise to support these objectives through their operating schedules and other measures (including staff training and qualifications, policies, and strategic partnerships with other agencies).
11. A record of staff training will be kept on site for the authorities

### 6.3.2 Prevention of Crime & Disorder

#### Summary

To prevent Crime and Disorder, co-ordination between One Tribe Event organisers, security staff, Event Safety Adviser/Health and Safety Officer, and the local authorities to ensure a positive action programme for combating crime and disorder is in place. All security personnel operating will be SIA registered in line with the SIA requirements. All supervisors of stewards will be SIA registered. Security will be positioned at the bar area to ensure persons under the age of 18 are kept at least 1.5 meters away from the bar area. A Challenge 25 policy will be implemented. Security and stewards will be positioned at strategic positions around the licensed area to ensure no alcohol is removed.

#### General

1. Adequate Lighting System installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective.
2. A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.
3. Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.
4. Not selling of alcohol to drunk or intoxicated customers. Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.
5. Prevention and vigilance in illegal drug use at the retail unit area.
6. Staff will be well trained in asking customers to use premises in an orderly and respectful manner and prevent drinking alcohol at the retail unit (ex. canned or bottled beer).

#### Security

7. SIA registered security will be placed all over site, at the entrances, exits and perimeter. The security will have adequate security policies and will work with the police if required. All will have the SIA badge. All security will be signed in and out of shift.
8. Accident or security incidents will be recorded in the incident book
9. All staff and ticket buyers will be wrist banded and checked on site
10. Any suspicious activity will be reported to the police
11. Security and staff briefing and debriefing will happen daily on site and recorded.
12. We will use a mixture of male and female door security

#### Crime including conflict, violence, aggression

13. One Tribe Festival / Audio Farm Festival is a promoted event and a risk assessment will be submitted to the police 14 days before the event

14. In the rare circumstance of crime, we will record the crime and report the crime to the police with 48 hours
15. All bags that come on site will be randomly search the SIA Security
16. We will refuse entry to anyone who shows any signs of violence or aggression – these will be logged in the incident book
17. Crowd control with the site and internal rooms will be managed and manned at all times.
18. Capacity will be monitored by out ticket outlet Skiddle
19. There will be no glass allowed on site, and we will only sell plastic reusable cups
20. In case of a violent outbreak we will follow our crime and disorder policy
21. All will be recorded

#### Drugs & Weapons on site

22. A zero drugs and weapons policy will be implemented
23. Searching will take place on the gate upon entry on a random basis
24. Search policies will be on the website T&Cs
25. Only trained staff will carry out searches – only SIA badge holders
26. Seizing of drugs and weapons will be placed in the amnesty box, and recorded and handed over the police

#### Theft or lost property

27. Campsites will be secured and patrolled at all times by SIA badges security
28. Any lost or theft property will be recorded
29. Site layout will be designed and lit up to protect anyone or tents from being a victim of theft
30. For any lost and found items, we will follow out lost and found policy
31. Alcohol will be secured at all times, and placed in a lock up behind the bar
32. Ques for the bar and entering the site will be managed properly

#### Customer getting drunk and dealing with drunken staff

33. Staff will be trained how to deal with drunk customers, all will be recorded
34. There will no drinks promotions on site
35. Staff will be aware of the Licensing Act 2003 and will be aware of 'cut off' points when serving alcohol
36. All training will be recorded
37. A duty of care policy regarding persons suffering adverse effect from alcohol will be in place

### 6.3.3 Promotion of Public Safety

#### Summary

To ensure public safety, consultation with the Safety Advisory Group on the plans for each activity in accordance with the paragraph of the operating schedule of the licence. These plans will be developed through co-ordination with each agency. They have been developed to meet guidance under the Event Safety Guide (HSG 195), Managing Crowds Safely (HSG154). The Event Safety Adviser will be onsite at all times during the event. Daily meetings will take place. All personnel will be given a radio. Security will be placed all around the site. Fire plans will be put in place, including fire

extinguishers and fire blankets all over sites. A trained medic team will be located on site at all times. We have a full welfare team. Will use the lost and child procedure attached. Work alongside all authorities. Use a professional team to execute all the Event Management Plan.

#### General

1. Internal and external lighting fixed to promote the public safety objective.
2. Well trained staff adherence to environmental health requirements.
3. Training and implementation of underage ID checks.
4. A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises license that requires the recording of such information.
5. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.
6. All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

#### General Safety of staff and customers

7. Risk assessments will be carried out on the premises outlining any hazards
8. All staff will be made aware of any risks
9. All risk assessments will be kept on site
10. First Aid Boxes will be readily available on site
11. A recognised first aider will be available on site at all times
12. Temperature and humidity levels will be monitored on site
13. Crowd control will be implemented
14. All tickets sales and people on site will be accounted for electronically by Skiddles expert system
15. No glass will be allowed on site

#### Accident or emergency incidents on the premises

16. Risk assessments & procedures will be put in place to deal with all emergency situations
17. Evacuation protocol will be implemented if necessary
18. All evacuation and emergency protocols will be trained to staff and managers
19. A copy of the risk assessment will be kept on site at all times
20. Fire exits signed will be placed in all fire exits
21. No obstacles will be in the way of fire exits, and will lead to safe place
22. Checks will be made each day that fire escapes will be unlocked and unobstructed
23. Equipment will be PAC tested and checked regularly
24. All staff will be trained in fire safety, records will be kept
25. An accident book will be kept on site
26. Zero tolerance on drugs and weapons
27. Refusing entry to anyone who shows signs of drug use

- 28. Welfare will be available on site for anyone who found under the influence of drugs. The welfare team are trained and experience team
- 29. A chill out space will be provided
- 30. All inside rooms will be smoke free
- 31. Information on taxis, buses and getting home are displayed on our website

#### 6.3.4 Prevention of Public Nuisance

##### Summary

To prevent public nuisance, ensure appropriate noise control levels are in place. Using the Noise Mitigation Plan attached. We will employ a third noise management / acoustics team to monitor sound levels all over site, and within a 3-mile radius of the site. The directors will personally deal with any complaints (if any) from the public. Everyone who lives within a 3-mile radius of the site will be dropped off several letters informing them of the event, and give free tickets. One Tribe Festival will ensure appropriate rest and welfare facilities as detailed in this operating schedule are in place, as well as a suitable and sufficient waste and cleaning programme. One Tribe Festival will consult with the Safety Advisory Group of Hopton Court to ensure that local residents are consulted throughout the specific event process of planning to ensure their views are taken into consideration.

##### General

- 1. Noise reduction measures to address the public nuisance objective.
- 2. Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.
- 3. Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.
- 4. The Licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.
- 5. Customers will be asked not to stand around loudly talking in the street outside the premises.
- 6. Customers will not be admitted to premises above opening hours. The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm.
- 7. This will help to reduce the levels of noise produced by the premises.
- 8. Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.
- 9. Adequate waste receptacles for use by customers will be provided in the local vicinity.

##### Music

- 10. Follow a noise mitigation policy
- 11. We will use a third party experienced acoustics team
- 12. All staff, DJs and performers and sound engineers will be trained to follow the policy
- 13. Windows and doors will be kept closed



14. Hay bales will be used to absorb the sound
15. Sound checks will be made with an odometer on site, and around people's houses
16. All sound systems will be placed in an area away from houses using the contours and trees of the surrounding area to help adsorb and bounce the sound
17. Noise monitoring will be conducted by a full acoustics team
18. DB readings will be logged in a book and made inspection when required

#### Music Noise Levels

19. The Music Noise Levels (MNL) when assessed at the prediction of the main stage or measured during sound checks shall be measured at 3 static locations during the main stages performances and sound checks should not exceed the guidelines specified within the Code of Practice on Environmental Noise Control at Concerts.

#### Predicted Noise Level levels at the performances areas

20. The predicted noise levels at the main stage during the sound checks and performance shall not exceed 112dB (A).

#### Predicted Noise Level levels at the front of house FOH/Mixer Location at 50m from performances

21. The predicted noise levels at the front of house/mixer location during the sound checks and performance shall not exceed 85dB (A)

#### Predicted Noise Level levels at the event entrance

22. The predicted noise levels at the event entrance during the sound checks and performance shall not exceed 65dB (A). The aforementioned figures are based on D&B array calc info on an A weighted spl from a broadband signal meeting IEC60268. The aforementioned figures do not take into account any factors including walls, reflections or weather.
23. To comply with the aforementioned levels noise monitoring within the arena and shall be taken and recorded during the main performances and sound checks by the Event Safety Coordinator or their Designated Responsible Person.

#### Complaints

24. The organisers of the One Tribe Festival recognise that complaints may occur during the event in respect of the noise omissions generated to the surrounding residents.
25. The organisers shall before, and during the event, consult and communicate with all local residents and Cheshire Council to ensure that they are suitably informed of the timing of the performances and displays.
26. A dedicated member of the One Tribe Festival shall be on site during all performances to address any significant complaints received directly from the local residents and to liaise with Cheshire Council as required.
27. Out of hour's emergency contact details:  
Event Director Production Manager Event Safety Consultant Health and Safety Officer  
Stephen Chesters / Andrew Taylor / Alice Baldwin  
07436 532612/ 07533 261735 / 07912 552495

Noise & Nuisance from customers arriving and leaving site

28. Queuing to get into site will be minimized with careful car park and accreditation system

29. All roads will be adequately signed on the road

Noise and nuisance from customers using external areas

30. Signs will be placed around to keep the noise down after music hours

Noise & disturbance caused by deliveries and waste vehicles

31. All deliveries will be made between 8am and 9pm

Litter and Waste

32. Waste bins are provided all around site

33. Everything is recycled

34. We don't sell glass or plastic bottles. Only reusable cups in a £1 deposit system. Meaning all cups that get returned get a £1 back, meaning zero waste.

35. There is a leave no trace policy

#### 6.3.5 Protection of Children from Harm

Summary

Following the lost and child procedure. To protect children from harm, separate facilities specifically for minors will be provided and staffed by persons who have undergone appropriate security checks and are trained and experienced in working with minors. Records of children reported as separated will be collated to ensure appropriate levels of support are maintained. All working personnel will be advised to the location of the facilities.

Ensuring all staff and directors are trained and briefed how to deal with a lost child. Daily meetings will take place. All personnel will be given a radio. Security will be placed all around the site. Fire plans will be put in place, including fire extinguishers and fire blankets all over sites. A trained medic team will be located on site at all times. We have a full welfare team. Work alongside all authorities. Use a professional team to execute all the Event Management Plan.

General

1. "Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol.
2. Well trained staff about requirement for persons' identification, age establishment etc.
3. All the details provided in Training Record Book available to the retail unit. Log Book will be kept upon the premises all the time.

Children accessing the license premises

4. Following the lost child procedure

5. No sale of alcohol to children. Challenge 25 applies – only accepting photo ID
6. Challenge 25 will be advertised on the bar
7. All staff including door staff are trained on the policy
8. There will be children area
9. Family camping area
10. No drinks promotions
11. All refusals will be noted in a book, and made available to police when required.
12. Staff will be provided and trained on the age section of the Licensing Act 2003 – all will be recorded
13. There is zero adult entertainment

## **7. Objections Received (Responsible Authorities)**

7.1 Environmental Health have objected to the application on the grounds of the prevention of public nuisance, unless conditions proposed by them are agreed to by them. These conditions are:

- All outdoor live or recorded music shall cease by 23:00 hours.
- All indoor live or recorded music shall cease by 24:00 hours
- The licensee shall appoint a suitably qualified and experienced noise control consultant no later than 12 weeks prior to the event. The consultant shall carry out a survey to determine the background noise levels (as defined by the code of practice on environmental noise control at concerts) at suitable locations in the vicinity of the licenced premises representative of noise sensitive premises. The information obtained from this survey shall be made available to the licensing authority and included within the noise management plan.
- The music noise level shall not exceed the background noise level by more than 15dB (A) over a 15 Minute period at the boundary of any noise sensitive premises at any time.
- The music noise level shall not exceed 70dB in either of the 63Hz or 125Hz octave band over a 15-minute period at the boundary of any noise sensitive premises at any time.
- Music noise shall not be clearly audible at the boundary of any noise sensitive premises between 23:00 hours and 24:00 hours.
- Customers shall not be admitted to the premises after 10pm.
- A site-specific noise management plan shall be submitted to the licensing authority for written approval at least 8 weeks prior to the event. No licensable activities shall take place on the premises until the noise management plan has been approved in writing. The approved management plan shall be fully implemented at all times when customers are present on the licensed premises.

*Advisory*

*I would expect the noise management plan to include the following:*

- *Identify all possible noise sources and detail proposed management methods. (Music, caterers vehicles/ parking / overnight campers / customers / generator etc.)*
- *Background noise survey and demonstration that target music noise levels are achievable.*
- *Detailed site plan to show all proposed activity locations, physical noise control measures, noise sensitive receptors and planned noise-monitoring locations.*
- *Detailed events/performance programme (who, when, where)*
- *Outline Noise monitoring procedures including all monitoring location, frequency and recording schedule. (who, when, where, how)*
- *Detailed Complaint procedure with recording system of complaint and action taken.*
- *Outline of responsibility chain and appropriate contact numbers*
- *Pre-event liaison procedure with local residents (including example correspondence)*

7.2 The applicant has not agreed to Environmental Health's requested conditions. Environmental Health does not wish to remove or amend any of their representation.

## **8. Objections received (Other Persons)**

8.1 No representations were received from other persons

## **9. Options for Consideration**

9.1 The options available to the Licensing Sub-Committee having considered all the relevant information are as follows:

- To refuse to grant the licence
- To grant the licence with conditions
- To grant the licence but restrict the licensable activities
- To grant the licence with restricted times

9.2 If the application is to be granted in line with the submitted operating schedule then conditions detailed in section 6 and 7 of this report would need to be included in the licence, if deemed necessary and appropriate, with an appropriate decision.

9.3 Additional conditions or restrictions to licensable activities and/or times should only be imposed if considered appropriate for the promotion of the licensing objectives. If other law already places certain statutory responsibilities on a premises, it would not be appropriate to impose similar duties.

9.4 Members of the Sub-Committee should be advised that the applicant or any other person who made relevant representations in relation to the application may appeal against the decision made to the Magistrates' Court within 21 days of the date on which they were notified.

## **10. Standard of Decision Making**

- 10.1 In accordance with the provisions of the Licensing Act 2003 and the Council's scheme of delegation, all applications where a relevant representation has been made need to be determined by this Sub-Committee.
- 10.2 When determining the application, the Sub-Committee should only consider issues, which relate to the four licensing objectives. The licensing objectives are:
- The prevention of Crime and Disorder
  - Public Safety
  - The prevention of a Public Nuisance
  - The protection of Children from Harm
- 10.3 Members of the Sub-Committee must have regard to the statutory guidance issued under section 182 of the Licensing Act 2003 and the Council's Statement of Licensing Policy. Members of the Sub-Committee may deviate from the statutory guidance and licensing policy only if they deem that there is good reason to do so.
- 10.4 Members of the Sub-Committee should not allow themselves to predetermine the application or to be prejudiced in favour or opposed to the licence and shall only determine the application having had an opportunity to consider all relevant facts.

<p><b>List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)</b></p>
<p>Shropshire Council Licensing Policy. Guidance issued under section 182 of the Licensing Act 2003 (April 2017). The Licensing Act 2003 (Hearings) Regulations 2005.</p>
<p><b>Cabinet Member (Portfolio Holder)</b> Cllr R Macey</p>
<p><b>Local Member</b> Cllr Gwilym Butler &amp; Cllr Madge Shingleton</p>
<p><b>Appendices</b> Appendix A – Location Plan 1 &amp; 2</p>